

**BYLAWS OF THE
PAN-AMERICAN ROPE SKIPPING ORGANIZATION
PARSO**

Approved July 16, 2010

Written by

PARSO BOD

Table of Contents

ARTICLE 1: DEFINITIONS

ARTICLE 2: OFFICE AND MEMBERS

- Section 1: Philosophy
- Section 2: Memberships

ARTICLE 3: ORGANIZATIONAL STRUCTURE

- Section 1: Clubs
- Section 2: NRSO
- Section 3: Regions
- Section 4: General Assembly
- Section 5: Board of Directors
- Section 6: Officers
- Section 7: Committees and Task Forces

ARTICLE 4: GENERAL ASSEMBLY

- Section 1: Member-country
- Section 2: Meetings of the General Assembly
- Section 3: Voting at Meetings of the General Assembly

ARTICLE 5: BOARD OF DIRECTORS

- Section 1: General Powers
- Section 2: Director's Terms
- Section 3: Composition
- Section 4: Board of Directors Meetings
- Section 5: Voting at Board of Director's Meetings
- Section 6: Director Selection
- Section 7: Quorum
- Section 8: Vacancies
- Section 9: Assistant Directors

ARTICLE 6: OFFICERS

- Section 1: Officers, Term and Duties
- Section 2: Election
- Section 3: Removal of an Officer
- Section 4: Office Vacancies

ARTICLE 7: COMMITTEES AND TASK FORCES

ARTICLE 8: CONTRACTS, DEPOSITS AND FUNDS

- Section 1: Merchandise
- Section 2: PARSO Championship and Camp
- Section 3: Other PARSO Sanctioned Events
- Section 4: Fees

ARTICLE 9: CERTIFICATES

- Section 1: Membership
- Section 2: Judges

ARTICLE 10: PARSO DUTIES

ARTICLE 11: AMENDMENTS

ARTICLE 1: DEFINITIONS

- 1.1 **AGM** – Annual General Meeting of the board of director and the general assembly of the Pan American Rope Skipping Organization
- 1.2 **BOD** – the board of directors of the Pan American Rope Skipping Organization
- 1.3 **Director** – any individual who has been duly appointed to serve on the BOD by their region
- 1.4 **Founding Members** – the countries which initiated the formation of the Pan American Rope Skipping Organization – British Virgin Islands, Canada, Puerto Rico and United States of America
- 1.5 **General Assembly** – The group which all national rope skipping organizations belong to.
- 1.6 **In Good Standing** – To remain in good standing a person must not be in arrears or have outstanding grievances or issues with any recognized governing rope skipping bodies. To remain in good standing a person must be considered to be truthful and forthcoming by all governing rope skipping bodies. If other governing rope skipping bodies have a different definition of “In Good Standing”, those definitions may also apply.
- 1.7 **Member** – any NRSO in North, South or Central America will be considered a member of PARSO.
 - 1.7.1 **Associate Member** – Any country in North, South or Central America which has rope skipping clubs, but no NRSO will be considered an associate member of PARSO. Any country in North, South or Central America with more than one group claiming to be that country’s NRSO will be considered an associate member of PARSO.
- 1.8 **NRSO** – National Rope Skipping Organizations from North, Central or South America
- 1.9 **Officer** – individual who has been elected as an officer of the Pan American Rope Skipping Organization in accordance with the Pan American Rope Skipping Organization’s bylaws
- 1.10 **PARSO** – Pan American Rope Skipping Organization

- 1.11 **PARSO Policy Manual** – The document which PARSO maintains to ensure the PARSO bylaws continue to represent the organization
- 1.12 **Regions** – North, Central and South America are split into different regions. These regions each have a minimum of one and a maximum of two members on the BOD.
 - 1.12.1 **Active Regions** – Any region with the required number of athletes outlined in the **PARSO Policy Manual** to be considered an Active Region.
 - 1.12.2 **Coalition Region** - multiple Emerging Regions may combine their athlete-numbers to reach the required number of athletes required to be considered an Active Region.
 - 1.12.3 **Dormant Region** - has no NRSOs or clubs.
 - 1.12.4 **Emerging Regions** – Any region without the required number of athletes outlined in the **PARSO Policy Manual** to be considered an Active Region, but has at least one NRSO or club.
- 1.13 **Special Meeting** – any in-person meeting called by the BOD for the General Assembly which is not the AGM.

ARTICLE 2: Membership and Regions

Section 1: Philosophy

- 1.1 PARSO will unite all "National Rope Skipping Organizations" (NRSO) in Pan American countries. In each country, the NRSO will unite all rope skipping clubs.

Section 2: Memberships

- 2.1 Only NRSOs will be granted full-membership to PARSO.
- 2.2 In the event that a country does not have an NRSO, PARSO will work in conjunction with existing clubs in that country to develop an NRSO.
- 2.3 Any club not represented by an NRSO may be considered an associate member of PARSO.
- 2.4 In the event that a country has more than one "national" organization, PARSO will consider both groups associate members of PARSO
- 2.3 In the event that a country has more than one "national" organization, PARSO will work with both organizations to develop into a single NRSO which can be accepted into PARSO.
- 2.4 A maximum of one "national" organization from each country will be permitted as a full-member of PARSO.
- 2.5 To obtain membership into PARSO, NRSOs must send:
 - 2.5.1 one or more athletes or coaches to a sanctioned PARSO event,
 - or
 - 2.5.2 one or more athletes or coaches to a sanctioned FISAC event, or
 - 2.5.3 a request to the PARSO BOD requesting PARSO membership.
- 2.6 Full-membership and associate-membership fees:
 - 2.6.1 See the **PARSO Policy Manual** for additional details.

Article 3: ORGANIZATIONAL STRUCTURE

Section 1: Clubs

- 1.1 Any groups which practice, perform, or compete using the sport of rope skipping.

Section 2: NRSO

- 2.1 Clubs existing in a country can create a national organization.
- 2.2 Only one NRSO will be accepted from any one country.

Section 3: Regions

- 3.1 North America will be divided into three regions
 - 3.1.1 Northern NA
 - 3.1.2 Middle NA
 - 3.1.3 Southern NA
- 3.2 Central America will be considered one region
 - 3.2.1 Central America
- 3.3 South America will be divided into five regions
 - 3.3.1 Equator
 - 3.3.2 Middle SA
 - 3.3.3 Western SA
 - 3.3.4 Eastern SA
 - 3.3.5 Islands
- 3.4 See the [PARSO Policy Manual](#) for region details.

Section 4: General Assembly

- 4.1 All Pan-American countries with an NRSO who are considered PARSO members.
- 4.2 Has voting privileges at AGMs and Special Meetings.

Section 5: Board of Directors

- 5.1 Manages the affairs of PARSO on a day-to-day basis.
- 5.2 Has one to two representatives from each Active Region.

Section 6: Officers

- 6.1 Officers are elected by the BOD from the members of the BOD.
- 6.2 Office shall only be held by Directors currently sitting on the BOD.

Section 7: Committees and Task Forces

- 7.1 PARSO will from time to time select individuals from different regions or NRSOs to sit on PARSO and/or FISAC committees or task forces.
- 7.2 See the [PARSO Policy Manual](#) for additional details.

ARTICLE 4: GENERAL ASSEMBLY

Section 1: Member-country

- 1.1 Each NRSO will be considered a full-member of PARSO's General Assembly.
- 1.2 Associate members are not considered a part of PARSO's General Assembly.

Section 2: Meetings of the General Assembly

- 2.1 Annual General Meeting
 - 2.1.1 See the [PARSO Policy Manual](#) for additional details.
- 2.2 Special Meeting
 - 2.2.1 See the [PARSO Policy Manual](#) for additional details.

Section 3: Voting at Meetings of the General Assembly

- 3.1 Quorum for any meeting of the General Assembly will require representation from at least 25% of PARSO's Active Regions.
- 3.2 See the [PARSO Policy Manual](#) for additional details.

ARTICLE 5: BOARD OF DIRECTORS

Section 1: General Powers

- 1.1 The BOD manages the affairs of PARSO.
- 1.2 Director's names are put forth by each Active Region at the AGM.

Section 2: Director's Terms

- 2.1 Directors shall sit as members of the BOD for a two year term.
- 2.2 Continuing Director's names must be re-submitted by their Region or NRSO every two years. Name's must be submitted two weeks before an AGM.
- 2.3 New Director's names must be submitted by their Region of NRSO two week before an AGM.
- 2.3 A Director may be removed from the BOD by their Region or NRSO in conjunction with that Region or NRSO's policies, or if the Director is not In Good Standing with either organization.
- 2.4 A Director may be removed from the BOD by the remaining members of the BOD at a Special Meeting or AGM with 75% approval from the General Assembly.

Section 3: Composition

- 3.1 The BOD will have a maximum of nine Directors and Officers in total.
- 3.2 Each Active Region will have one Regional Representative on the BOD.
- 3.3 When there are Dormant or Emerging Regions the BOD may accept additional representatives from Active Regions to reach the maximum of nine Directors and Officers in total.
 - 3.3.1 The BOD will decide which Region(s) the additional Regional Representatives will come from.
- 3.4 A maximum of two Directors from each Region will be permitted to sit on the BOD at one time.

Section 4: Board of Directors Meetings

- 4.1 A meeting will be held no more than 1.5 months after an AGM.
- 4.2 Meetings will be held at least every three months with a minimum of four per year.
- 4.3 See the [PARSO Policy Manual](#) for additional details.

Section 5: Voting at Board of Director's Meetings

- 5.1 Each Director will have one vote.
- 5.2 The President will only vote in the case of a tie.
- 5.3 A Director can select another Director to hold their proxy vote in his/her absence.
 - 5.3.1 Proxy votes must be registered via email with the President 48 hours before a BOD meeting.

Section 6: Director Selection

- 6.1 An individual must meet the basic requirements in order for the BOD to accept the Regional Representative as a member of the Board
- 6.2 See the [PARSO Policy Manual](#) for additional details.

Section 7: Quorum

- 7.1 Quorum for BOD meetings requires 50% plus one of all the PARSO Directors to be present at the meeting.
- 7.2 Proxy votes cannot be used to meet quorum.

Section 8: Vacancies

- 8.1 Any vacancy occurring on the BOD may be filled by an affirmative vote of a majority of the remaining Directors.
- 8.2 A Director elected to fill a vacancy is elected for the un-expired term of his/her predecessor in office.

Section 9: Assistant Directors

- 9.1 An Active Region may request from PARSO to allow up to two Assistant Directors to attend BOD meetings.
- 9.2 Assistant Directors do not have voting privileges at BOD meetings, but do have speaking privileges at BOD meetings.
- 9.3 Assistant Directors may sit on Committees or Task Forces with speaking and voting privileges.

ARTICLE 6: OFFICERS

Section 1: Officers, Term and Duties

1.1 President – two year

- 1.1.1 The President is the principal executive officer of PARSO.
- 1.1.2 The President will sit on the FISAC board of directors as the PARSO representative.
- 1.1.3 The President generally supervises and controls all businesses and affairs of the organization.
- 1.1.4 The president's signature on any deeds, mortgages, bonds, contracts or other business, which the BOD has authorized to be executed, is valid when cosigned with the Secretary-General or any other officer empowered by the BOD.
- 1.1.5 The Head Office of the organization will be located where the President of PARSO resides.
- 1.1.6 Additional duties can be found in the **PARSO Policy Manual**.

1.2 Vice-President – two years

- 1.2.1 In absence of the President, or in case of inability or refusal to act, the Vice-President will to carry out the duties of the President.
- 1.2.2 In such cases the Vice President will act in accordance with the set of rules that applies to the President.
- 1.2.3 Additional duties can be found in the **PARSO Policy Manual**.

1.3 Secretary – two years

- 1.3.1 The Secretary keeps the minutes at meetings of the BOD
- 1.3.2 The Secretary sees that all notices are duly given in accordance with the provisions of these bylaws.
- 1.3.3 The Secretary performs all duties incident to the office of Secretary and other duties assigned by the BOD.
- 1.3.4 Additional duties can be found in the **PARSO Policy Manual**.

1.4 Treasurer – two years

- 1.4.1 The Treasurer is responsible for, and handles all, financial affairs of PARSO.
- 1.4.2 The Treasurer performs the entire duties incident of the office of Treasurer.
- 1.4.3 Additional duties can be found in the **PARSO Policy Manual**.

1.5 The BOD may choose to create and fill additional offices. These offices shall be read into these bylaws after they have been included in the **PARSO Policy Manual**.

- 1.5.1 Any Officer(s) holding a newly created office or interim office shall hold that office until the end of the first meeting after the AGM.

1.6 The same person may hold no more than one office.

1.7 Offices can only be held by Directors of PARSO.

1.8 Officers will be named at the first meeting after an AGM.

Section 2: Election

- 2.1 Elections for the officers will occur at the first meeting following the AGM by the BOD.
- 2.2 A simple majority vote is required to elect all Officers.
- 2.3 Any individuals running for a position with abstain from the vote.
- 2.4 The President of the BOD will only vote in an election to break a tie-vote.
- 2.5 Newly elected Officers will take their Office after the adjournment of the meeting where they were elected.

Section 3: Removal of an Officer

- 3.1 Any officer elected by the BOD can be removed by a majority of votes at a meeting of the General Assembly.

Section 4: Office Vacancies

- 4.1 The BOD can appoint any Director to sit in a vacant office until the first meeting after an AGM, where the position will be up for election.

ARTICLE 7: COMMITTEES AND TASK FORCES

- 1.1 The PARSO BOD may create standing Committees.
- 1.2 The PARSO BOD may create temporary Task Forces.
- 1.3 Duties, expectations and terms of reference for Committees and Task Forces can be found in the [PARSO Policy Manual](#).

ARTICLE 8: CONTRACTS, DEPOSITS AND FUNDS

Section 1: Merchandise

- 1.1 The BOD can decide what types of merchandise qualify for bearing the official logo of PARSO.

Section 2: PARSO Championship and Camp

- 2.1 PARSO will endorse one championship and camp every two years, to be held on odd years (2011, 2013, 2015...).
- 2.2 Bidding procedures for all PARSO events can be found in the **PARSO Policy Manual**.
- 2.3 PARSO will accept bids from NRSOs, Active Regions and Emerging Regions, but not from individual clubs.

Section 3: Other PARSO Sanctioned Events

- 3.1 Any organization who plans an activity involving the PARSO name must apply for permission from the PARSO BOD.
- 3.2 The BOD will consider each application and will make proper agreements, contracts as well as other required actions.
- 3.3 Bidding procedures for all PARSO events can be found in the **PARSO Policy Manual**.

Section 4: Fees

- 4.1 The BOD will charge a capitation fee to all participants attending any PARSO event, as outlined in the **PARSO Policy Manual**.
- 4.2 The BOD will charge all NRSOs an annual fee as outlined in the **PARSO Policy Manual**.

ARTICLE 9: CERTIFICATES

Section 1: Membership

- 1.1 Each member of PARSO will be asked to give PARSO Secretary a list of its National club members.

Section 2: Judges

- 2.1 All PARSO/FISAC certified judges will receive a PARSO Judging Certificate.

ARTICLE 10: PARSO Duties

- 1.1 PARSO will represent the Americas at the FISAC level.
- 1.2 PARSO will deliver FISAC information to the NRSOs.
- 1.3 PARSO will deliver NRSO and Region Reports to FISAC.
- 1.4 PARSO will work against attempts to monopolize the organization of PARSO.
- 1.5 PARSO will work against attempts to monopolize the future of rope skipping.

ARTICLE 11: AMENDMENTS

1.1 These bylaws may be altered, amended or repealed and new bylaws may be adopted by a 75% majority of the General Assembly at any Special Meeting or AGM.

Date July 16, 2009

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